

No. F. 13-8/2005-Acad. (Portal)  
National Institute of Educational Planning and Administration  
(Deemed to be University u/s 3 of the UGC Act, 1956)  
17-B, Sri Aurobindo Marg, New Delhi- 110016

Date : March 31, 2023

**OFFICE ORDER No. 515 /2022-23- NIEPA.**

**Subject: Update of RTI Portal – From 01.04.2019 to 31.03.2022 (3 Years)**

With reference to letter F. No. NIEPA/Admin/RO/Note/030/2022-23 dated 30.12.2022 regarding Update of RTI Portal.

The Competent Authority has designated Dr. D.S. Thakur, Administrative Officer (I/c) as the Central Public Information Officer. Being the CPIO, Dr. D.S. Thakur may attest the required information during the period 01.04.2019 to 31.03.2022 (3 Years) for uploading on the NIEPA's Website under RTI Portal.

The following suo-moto information/ data to be uploaded on NIEPA website with attestation.

1. The information summarized under Sl. No.1-Annual Return Proforma -Total No. of RTI requests received and amount of charges collected includes penalties, all kinds of fees, costs etc. collected received during the ending year.
2. Total Number of RTIs received, with details ending of the year.
3. Total Number of Appeals received and disposed of by the First Appellate Authority, with details ending of the year.
4. Quarterly Summary of received 1<sup>st</sup> Appeals, 2<sup>nd</sup> Appeal and CIC decision order file number and date during the year.
5. Quarter wise analysis of requests for information.
6. Duly filled Monthly Return Form of CIC.
7. Duly filled information in the given proforma by CIC Portal.

This Issues with the approval of the Competent Authority.

  
(Dr. Sandeep Chatterjee)<sup>31/3/2023</sup>  
Registrar

Dr. D.S. Thakur  
Administrative Officer (I/c) & CPIO  
NIEPA, New Delhi.

**Copy to:**

1. Sr. PS to Vice Chancellor - for information of Hon'ble VC
2. PA to Registrar - for information
3. Systems Analyst – with the request to upload on NIEPA website - 'Staff Corner' under RTI Column.
4. Office Order File
5. Master File